

## **CRITERIA**

### **THE CHARLES W. LEWIS MEMORIAL SCHOLARSHIP FUND**

#### **PURPOSE:**

The Charles W. Lewis Memorial Scholarship Fund was established in 2004 by his family. Mr. Lewis did not have the advantage of monetary funds for college but he strongly believed in the value of education. As a result, during his lifetime, he tried to provide that support to others to help them achieve their educational goals. The purpose of this Fund is to provide a scholarship for a graduating senior of a Carroll County, Maryland High School who will pursue a college education in Engineering, who has a financial need, who has exhibited academic achievement, and who has demonstrated involvement in his or her community.

#### **SCHOLARSHIP SELECTION CRITERIA:**

- A. Scholarships will be awarded each year to a student who meets the following criteria:
1. The student will have been accepted at an accredited four-year college or university.
  2. The student must have maintained a grade point average of 3.0 or above for his or her entire high school career. (Senior year calculated at end of third marking period.)
  3. The student must have shown outstanding citizenship traits and have been involved in student service activities, extra-curricular activities, and gainful employment during his or her high school career.
  4. The student must have been enrolled at a Carroll County High School for his or her entire junior and senior years. Students enrolled in Engineering courses at the Carroll Career and Technology Center will be given special consideration.
  5. The student shall have exhibited a strong work ethic.
  6. When all other factors are considered equal, consideration will be given to students who have demonstrated a financial need.
- B. The administration of the scholarship shall be as follows:
1. The recipient(s) shall be selected by the Board of Directors of the Community Foundation of Carroll County. Donors reserve the right to make recommendations to the Board.
  2. All income generated from the Fund shall be used for scholarship awards.
  3. The amount of the award will be based on the income generated by the Fund. The award will be split between fall and spring semester.

4. The money shall be transmitted by the Community Foundation of Carroll County directly to the desired college or university and applied directly to the student's tuition and books. The monies shall not be remitted to the scholarship winner.

**GENERAL CONDITIONS:**

**RESPONSIBILITIES OF SCHOLARSHIP FUND**

The Foundation will transmit a check made payable to the institutions of higher learning chosen on or about July 1 of each year. The transfers will be in accordance with applicable regulations and laws governing such funds.

**RESPONSIBILITIES OF BOARD**

- A. The successful recipients will be selected in accordance with the selection criteria identified in the Agreement.
- B. The Community Foundation of Carroll County shall administer the program in a prudent financial manner.
- C. The Community Foundation of Carroll County shall submit an annual financial report to the Donors and/or their designee.